

# Rowan County Zoning Board of Adjustment

J. Newton Cohen, Sr. Rowan County Administration Building
 130 W. Innes Street, Salisbury, N.C. 28144-4341
 J. Newton Cohen, Sr. Meeting Room

### May 19, 2009 Agenda

- I. Call to Order at 7:00 p.m.
- II. Invocation & Pledge of Allegiance
- III. Consider Adoption of Minutes from April 28, 2009
  Item Note: Refer to item #3 in agenda packet.
- IV. Consider Adoption of the Agenda
- V. Consider Proposed Amendments to Rules of Procedures

  Item Note: The reduction in ZBA composition from 7 members and 3 alternates to 5 members and 2 alternates was approved by the Board of Commissioners April 2, 2007. However, the Rules of Procedure were not amended to reflect this change. The suggested revisions were discussed at the 4-28-09 ZBA meeting and are depicted in the following manner: proposed deletions are strikethrough text and proposed additions as red text. Refer to item #5 in the agenda packet.
- VI. ZBA-01-09: Appeal of Zoning Administrator's Decision

  Item Note: The Board will decide the legal interpretation of Section 21-277(d) as it relates to an appeal filed on behalf of Mr. Richard Parker that contends his, "project is exempted from the conditional use permitting process pursuant to Section 21-277(d) of the Rowan County ordinance, ...". Mr. Parker's application and relevant section excerpted from the County's zoning ordinance are contained in the agenda packet as item #6.
- VII. Other Business
- VIII. Adjournment

Next ZBA Meeting: Tuesday, June 9, 2009 at 5:30 p.m.



# Rowan County Zoning Board of Adjustment

J. Newton Cohen, Sr. Rowan County Administration Building 130 W. Innes Street, Salisbury, N.C. 28144-4341 J. Newton Cohen, Sr. Meeting Room

> Minutes of the Meeting Zoning Board of Adjustment Tuesday April 28, 2009 5:30 PM

Members Present: Jim Ogg

Rodney Goins Gwen Graham Jeff Morris Patricia Gilbert Glenn Shimmel

Jack Fisher

**Staff Present:** 

Ed Muire, Planning Director

Shane Stewart, Senior Planner

Teresa Sharpless, Clerk

**Others Present:** 

Stephen E. Davenport, Guest Speaker

Jay Dees, County Attorney

Carl Ford, Commissioner Liaison

### Item I. Call meeting to order

Ed Muire called the meeting to order at 5:30 PM. Mr. Muire suggested to members that staff would conduct the meeting until the board elected a new Chairman. A quorum was established with all (5) members and (2) alternates present.

### Item II. Invocation and Pledge of Allegiance

Mr. Muire asked the seated members if anyone wanted to lead the Invocation and Pledge of Allegiance. Jack Fisher volunteered and lead staff, members, and others present in the Invocation and Pledge of Allegiance.

# Item III. Introduction of Members and Staff

Mr. Muire introduced staff present as well as Commissioner Liaison Carl Ford, County Attorney Jay Dees, and guest speaker Stephen Davenport. Members then introduced themselves to all present.

### Item IV. Oath of Office

Bretta Matthews, Rowan County Magistrate, called the new members to the front and administered the Oath of Office. The new members who took the oath of office are as follows: Jack Fisher, Patricia Gilbert, Jeff Morris, and Glenn Shimmel.

### Item V. Acceptance of Minutes

Mr. Muire stated that the last meeting held for the zoning board of adjustment was on December 11, 2007. Since the composition of the board has change significantly since that time, Mr. Muire informed members that the County Attorney has suggested that the board *accept* the minutes presented as opposed to *adopting*.

Jeff Morris made a motion to accept the minutes, followed by Jack Fisher. All members were in favor of accepting the minutes from December 11, 2007.

### Item VI. Election of Officers

Mr. Muire asked the board for their nominations for chairman. Rodney Goins made a motion to nominate Jeff Morris for Chairman; with no other nominations given, Jack Fisher made a motion to close nominations. The board then unanimously approved Jeff Morris as Chairman.

At this time Jeff Morris took over the meeting from staff as the new Chairman of the Zoning Board of Adjustments.

Chairman Morris then asked member for their nominations for Vice Chairman of the Board. Patricia Gilbert nominated Gwen Graham for Vice Chairman. With no other nominations given, the board unanimously approved Gwen Graham as Vice Chairman.

# Item VII. The Role and Duties of the Zoning Board of Adjustment

Chairman Morris introduced Mr. Stephen Davenport, AICP, and guest speaker for the training session. Mr. Davenport gave members a background on himself and then did a presentation for members with an overview of the role and duties of the Zoning Board of Adjustment. Some of the highlighted topics discussed were as follows:

- Variance and appeal cases
- Membership and voting rules
- Evaluation criteria
- Rules of Procedure
- Outline of a meeting
- Quasi-Judicial Proceedings Including:
  - o Evidence
  - o Burden of proof
  - o Ex parte communications
  - o Impartial decision making

Mr. Davenport provided examples of cases and outcomes for members. Mr. Davenport ended his presentation by inviting questions from the board.

Gwen Graham asked Mr. Davenport if it would be acceptable for members to go on site visits to look at the properties in question. Mr. Davenport answered that members would need to go by themselves and not discuss it with anyone or talk to property owners. Chairman Morris stated that his thoughts on site visits were, if a member was to do a site visit they would put themselves in a situation to become a witness and be cross examined. Chairman Morris stated he would clarify that with Jay Dees at a later time.

County Attorney Jay Dees informed members he wanted to follow up on some important information from Mr. Davenport's presentation.

- Referring to site visits Mr. Dees stated that normally staff's case presentation should eliminate any need for site visits. Mr. Dees also stated if members feel they need to do a site visit, they should suspend the public hearing, go as a group, and then come back to the meeting and reconvene.
- Discussed conflicts of interest and ex parte communication with members. He stated that the board represents the citizens of Rowan County and outside communication is prohibited. He informed board members they should not discuss cases amongst themselves out side of meetings.
- Setting time limits on testimony. Mr. Dees stated the Chairman could stop testimony at any time if he feels it is redundant, and the board is allowed to set time limits for testimony.

Chairman Morris asked Mr. Dees if a situation before the board is time consuming, can the board request that the attorney's for both sides get together and "time frame" the meeting. Mr. Dees said that was acceptable and also offered a suggestion of groups having a spokesperson, to focus on all the factual testimony to keep testimony from becoming long and redundant.

### Item VIII. Amendments to Rules of Procedure

\*Mr. Muire passed out a handout to members; handout to be agenda item VIII supplement.

Mr. Muire stated there was a reduction in the board's membership from 7 members and 3 alternated to 5 members and 2 alternates that were approved by the board of commissioners April 2, 2007. However, the rules of procedure were not amended to reflect this change. Mr. Muire informed staff that along with these changes he wanted to add text in from the supplement handout to the Rules of Procedure.

\*Deleted text shown with strikethroughs

\*Amendments shown in bold text

\* Added text from supplement Handout shown in red

### III. MEMBERSHIP

The Board of Adjustment shall consist of seven five [5] regular members and three two [2] alternate members. Four Three [3] members shall reside in the County outside the extraterritorial jurisdiction of a municipality and the three remaining members may be from any location within the County. The three two [2] alternates may reside at any

location within the County. A Rowan County Commissioner shall serve as an ex officio non-voting member of the Board of Adjustment.

### IV. ALTERNATE MEMBERS

Except at the election of officers, at no time shall more than <del>7 (seven)</del> five [5] members participate officially in any meeting or hearing.

### V. RULES OF CONDUCT FOR MEMBERS

F. A member of the board or any other body exercising the functions of a board of adjustment shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

### VI. MEETINGS

- C. Cancellation of Meetings. If there are no appeals, applications for special use permits or variances, or other business for the Board, or if so many regular and alternate members notify the secretary that they cannot attend that a quorum will not be available, the chairman may dispense with a regular meeting by giving written or oral notice to all members not less than 24 (twenty-four) hours before the time set for the meeting.
- **D.** Quorum. A quorum shall consist of 4 (four) members of the Board, but the Board shall not pass on any question relating to an appeal from a decision, order, requirement, or determination of the Zoning Administrator or an application for a variance or special use permit when fewer than 6-(six) five [5] members are present.
- E. Voting. All regular members may vote on any issue unless they have disqualified themselves for one or more of the reasons listed in Section IVV. The required vote to decide appeals and applications shall be as provided in Section VII, D,4, and shall not be reduced by any disqualification. In all other matters, the vote of a majority of the members present and voting shall decide issues before the Board.

### VII. APPEALS AND VARIANCES

A. Types of Appeals. The Board shall hear and decide all requests for variances and appeals from and review any order, requirement, decision, or determination made by the Zoning Administrator. It shall also hear and decide all matters referred to it or on which the Rowan County Zoning Ordinance requires it to pass consider. In deciding cases, the Board may hear appeals based on an allegedly improper or erroneous interpretation of the ordinance and variances based on alleged hardship resulting from strict interpretation of the ordinance.

### C. Hearings.

- 4. *Oaths*. The Chairman of the board of adjustment or any member temporarily acting as chairman may in his official capacity administer oaths to witnesses in any matter coming before the board.
- 5. Subpoena. The board of adjustment may subpoena witnesses and compel the production of evidence. If a person fails or refuses to obey a subpoena issued pursuant of this subsection, the board of adjustment may apply to the General Court of Justice for an order requiring that its order be obeyed, and the court shall have jurisdiction to issue these orders after notice to all proper parties. No testimony of any witnesses before the board of adjustment pursuant to a subpoena issued in exercise of the power conferred by this subsection may be used against the witness in the trial of any civil or criminal action other than a prosecution for false swearing committed on the examination. Any person who, while under oath during a proceeding before the board of adjustment, willfully swears falsely is guilty of a Class 1 misdemeanor.

### D. Decisions

- 2. Form. The Board's final decision shall be shown in the record of the case as entered in the Board's minutes and signed by the secretary and the chairman on approval of the minutes by the Board. Such record shall show the reasons for the determinations, with a summary of the evidence introduced and the findings of fact made by the Board. When a variance is granted, the record shall state in detail any exceptional difficulty or unnecessary hardship upon which the appeal was based and which the Board finds to exist. The decision may reverse or affirm, wholly or partly, or modify the order, requirement, decision, or determination appealed from. When a conditional use permit is granted, the record shall state in detail any facts that support findings required to be made before such permit is issued. The record shall state in detail what, if any, conditions and safeguards the Board imposes in connection with granting of a variance or a conditional use permit. A separate record of the decision in each case shall be prepared, filed in the Planning Department, and furnished to the parties as specified in Subsection 5.
- 3. Expiration of Permits. Unless otherwise specified, any order or decision of the Board granting a conditional use permit or a variance shall expire if the applicant does not obtain a building permit or certificate of occupancy for such use within six (6) months from the date of the decision.
- 4. Rehearings. An application for a rehearing may be made in the same manner as an application for an original hearing. Evidence in support of the application shall initially be limited to what is necessary to enable the Board to determine whether there has been a substantial change in the facts, evidence, or conditions in the case. The Board shall deny the application for rehearing if, from the record, it finds that there has been no substantial change in facts, evidence or conditions. If the Board finds that a change has occurred, it shall thereupon treat the request in the same manner as any other application.

- 4. Four-fifths vote. The board of adjustment, by a vote of four-fifths of its members, may reverse any order, requirement, decision, or determination of an administrative officer charged with enforcing an ordinance adopted pursuant to this Part, or may decide in favor of the applicant a matter upon which the board is required to pass under the ordinance, or may grant a variance from the provisions of the ordinance. For the purposes of this subsection, vacant positions on the board and members who are disqualified from voting on a quasi-judicial matter shall not be considered "members of the board" for calculation of the requisite supermajority if there are no qualified alternates available to take the place of such members.
- 6. Judicial Review 30 days to appeal. Each decision of the board is subject to review by the superior court by proceedings in the nature of certiorari. Any petition for review by the superior court shall be filed with the clerk of superior court within 30 days after the decision of the board is filed in such office as the ordinance specifies, or after a written copy thereof is delivered to every aggrieved party who has filed a written request for such copy with the secretary or chairman of the board at the time of its hearing of the case, whichever is later. The decision of the board may be delivered to the aggrieved party either by personal service or by registered mail or certified mail return receipt requested.

### VIII. AMENDMENTS

These rules may, within the limits allowed by law, be amended at any time by an affirmative vote of not less than 5-(five) four [4] members of the Board, provided that such notice of amendment be given to members at least 48 (forty-eight) hours prior to the meeting and be presented in writing at a regular or special meeting before the meeting at which the vote is taken.

Chairman Morris asked Mr. Muire if an amendment could be made to the rules of procedure under VI. Meetings section D. Quorum that states if only 4 members are present at a meeting, they could make a ruling on a case as long as it is unanimous. Mr. Muire stated he would make the amendment and email it to Chairman Morris for his approval.

After further discussion the board decided to differ Item VIII Amendments to Rules of Procedure and make it the first item to be voted on at the next meeting. Rodney Goins made a motion in favor, seconded by Jim Ogg. All members were in favor and the motion carried unanimously.

## Item IX. Adjournment

Chairman Morris suggested since the board doesn't meet regularly, that the board have quarterly meetings to include trainings. Mr. Muire and the other board members agreed.

Members discussed the next meeting date of May 12, 2009. Due to some members having schedule conflicts members discussed a new meeting date and time. After discussion members decided to meet on May 19, 2009 at 7:00 PM. *Jack Fisher* 

Respectfully Submitted,	
Teresa Sharpless, Clerk to the board	Date

made a motion to accept the new meeting time, followed by Rodney Goins. All members

With no other business to discuss the meeting was adjourned.

were in favor and the motion carried unanimously.

#### 1 **RULES OF PROCEDURE** 2 ZONING BOARD OF ADJUSTMENT 3 **Rowan County** 4 North Carolina 5 6 I. GENERAL RULES 7 8 The Zoning Board of Adjustment shall be governed by the terms of Chapter 9 153A, Article 18, Part 3 of the General Statutes of North Carolina and by the Zoning Ordinance of Rowan County. All members of the Board shall thoroughly familiarize 10 themselves with these laws. 11 12 13 II. OFFICERS AND DUTIES 14 15 A. Chairman. A chairman shall be elected by the full membership (including alternate members) of the Board of Adjustment from among its regular members. His 16 17 term of office shall be one year and until his successor is elected, beginning on January 1, he shall be eligible for re-election. The chairman shall decide on all points of order and 18 19 procedure, subject to these rules, unless directed otherwise by a majority of the Board in 20 session at the time. The chairman shall appoint any committees found necessary to investigate any matters before the Board. 21 22 23 B. Vice Chairman. A vice-chairman shall be elected by the Board from among its regular members in the same manner and for the same term as the chairman. He shall 24 serve as acting chairman in the chairman's absence, and at such times he shall have the 25 26 same powers and duties as the chairman. 27 28 C. Secretary. A secretary shall be appointed by the chairman of the Board, either 29 from within its membership or from outside, to hold office during the term of the 30 chairman and/or until a successor secretary has been appointed. The secretary shall be eligible for reappointment. The secretary, subject to the direction of the chairman and the 31 Board, shall keep all records, shall conduct all correspondence of the Board, shall arrange 32 for all public notices required to be given, shall notify members of pending meetings and 33 their agenda, shall notify parties to cases before the Board of its decision on such cases, 34 35 and shall generally supervise the clerical work of the Board. The secretary shall keep the minutes of every Board meeting in a permanent volume. The minutes shall show the 36 37 record of all important facts pertaining to each meeting and hearing, every resolution acted on by the Board, and all votes of members of the Board on any resolution or on the 38 39 final determination of any question, indicating the names of members who are absent or 40 fail to vote. If the secretary is chosen from outside the Board's membership, he shall not be eligible to vote on any matter. 41 42 43 D. Clerk. A clerk shall be appointed by the chairman of the Board, either from within membership or from outside, to hold office during the term of the Chairman 44 45 and/or until a successor clerk has been appointed. The clerk shall be eligible for

reappointment. The clerk shall perform such tasks as the chairman may assign and shall

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assist the secretary generally in performing his duties. If the clerk is chosen from outside 1 2 the Board's membership, he shall not be eligible to vote on any matter. 3 III. MEMBERSHIP

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The Board of Adjustment shall consist of seven five [5] regular members and three two [2] alternate members. Four Three [3] members shall reside in the County outside the extraterritorial jurisdiction of a municipality and the three remaining members may be from any location within the County. The three two [2] alternates may reside at any location within the County. A Rowan County Commissioner shall serve as an ex officio non-voting member of the Board of Adjustment.

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Appointed positions shall be for three-year terms. However, in original appointments, or in replacing positions vacated, some members may be appointed for less than three years so that terms of all members do not expire at the same time.

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### IV. ALTERNATE MEMBERS

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Alternate members of the Board shall be called on to attend only those meetings and hearings at which one or more regular members are absent or are unable to participate in hearing a case because of financial or other interest. Regular members, on receiving notice of a special meeting that they cannot attend or on learning that they will be unable to participate in a particular case, shall give prompt notice to the Board secretary that they are unable to attend or to participate. On receiving such notice, the secretary shall, by the most expeditious means, notify an alternate member to attend. Assignments shall be rotated among the alternate members. At any meeting that they are called on to attend, alternate members shall have the same powers and duties as regular members.

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Except at the election of officers, at no time shall more than 7 (seven) five [5] members participate officially in any meeting or hearing.

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### V. RULES OF CONDUCT FOR MEMBERS

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A. Members of the Board may be removed for cause, including violation of the rules stated below.

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B. Faithful attendance at all Board meetings and conscientious performance of the duties required of Board members shall be considered a prerequisite of continuing membership on the Board.

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C. No Board member shall take part in the hearing, consideration, or determination of any case in which he is personally or financially interested.

D. No Board member shall discuss any case with any parties thereto before the public hearing on that case; provided, however, that members may receive and/or seek information pertaining to the case from any other member of the Board, its secretary, or clerk before the hearing.

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E. Members of the Board shall not express individual opinions on the proper judgment of any case with any parties thereto before that case is determined. Violation of this rule shall be cause for dismissal from the Board.

F. A member of the board or any other body exercising the functions of a board of adjustment shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

### VI. MEETINGS

- A. Regular Meetings. Regular meetings of the Board shall be held at a date and location to be determined; meetings may be held at any convenient place in the county if the chairman so directs before the meeting.
- **B.** Special Meetings. The chairman may call special meetings of the Board at any time. At least 48 (forty-eight) hours written notice of the time and place of special meetings shall be given, by either the secretary or the chairman, to each member of the Board.
- C. Cancellation of Meetings. If there are no appeals, applications for special use permits or variances, or other business for the Board, or if so many regular and alternate members notify the secretary that they cannot attend that a quorum will not be available, the chairman may dispense with a regular meeting by giving written or oral notice to all members not less than 24 (twenty-four) hours before the time set for the meeting.
- **D. Quorum.** A quorum shall consist of 4 (four) members of the Board, but the Board shall not pass on any question relating to an appeal from a decision, order, requirement, or determination of the Zoning Administrator or an application for a variance or special use permit when fewer than 6-(six) five [5] members are present, unless the Chairman receives affirmative testimony from the applicant, expressing the applicant's willingness for consideration of the case before only 4 (four) members of the Board, and the legal implications of utilizing 4 voting members as opposed to 5 voting members.
- E. Voting. All regular members may vote on any issue unless they have disqualified themselves for one or more of the reasons listed in Section IV V. The required vote to decide appeals and applications shall be as provided in Section VII, D,4, and shall not be reduced by any disqualification. In all other matters, the vote of a majority of the members present and voting shall decide issues before the Board.
- F. Conduct of Meetings. All meetings shall be open to the public. The order of business at regular meetings shall be as follows: (a) roll call; (b) approval of minutes of the previous meeting; (c) hearing of cases; (d) consideration and determination of cases heard (e) reports of committees; (f) unfinished business; (g) new business.

 A. Types of Appeals. The Board shall hear and decide all requests for variances and appeals from and review any order, requirement, decision, or determination made by the Zoning Administrator. It shall also hear and decide all matters referred to it or on which the Rowan County Zoning Ordinance requires it to pass-consider. In deciding cases, the Board may hear appeals based on an allegedly improper or erroneous interpretation of the ordinance and variances based on alleged hardship resulting from strict interpretation of the ordinance.

B. Procedure for Filing Appeals. No appeal or variance shall be heard by the Board unless notice thereof is filed within 30 (thirty) days after the interested party or parties receive notice of the order, requirement, decision, or determination by the Zoning Administrator. The applicant must file his application for a hearing with the Zoning Administrator, who shall act as clerk for the Board in receiving this notice. All applications shall be made on the form furnished for that purpose, and all information required thereon shall be complete before an appeal may be considered as having been filed.

### C. Hearings.

- 1. Time. After notice of appeal or request for a variance is received, the Board chairman shall schedule the time for a hearing, which shall be at a regular or special meeting within 45 (forty-five) days from the filing of such notice of appeal.
- 2. Notice. The Board shall give public notice of the hearing in a newspaper generally circulated in Rowan County by advertisement published at least 10 (ten) days before the date of the hearing for variances and appeals. The Board shall mail notices of the hearing to the parties to the action appealed from, and to such other persons as the Zoning Administrator shall direct, at least 10 days before the hearing. Notice of hearing shall be made to the applicant and all adjacent property owners via first class mail at least 10 days prior to the hearing. Such notice shall state the location of the building or lot, the general nature of the request involved, and the time and place of the hearing. In addition, a sign stating the case number, time date and place of the hearing shall be posted on the property at least 10 days prior to the hearing.
- 3. Conduct of the Hearing. Any party may appear in person, by agent, or by attorney at the hearing. The order of business for each hearing shall be as follows: (a) the chairman, or such person as he shall direct, shall give a preliminary statement of the case; (b) the Zoning Administrator, or such person as he directs, shall present a report on the case; (c) the applicant shall present the evidence and arguments in support of his application; (d) persons opposed to granting the application shall present the evidence and arguments against the application; (e) both sides shall be permitted to present rebuttals to opposing evidence and arguments; (f) the chairman shall summarize the evidence that has been presented, giving the parties opportunity to make objections or corrections. Witnesses may be called and factual evidence may be submitted, but the Board

shall not be limited to consideration of such evidence as would be admissible in a court of law. The Board may view the premises before the hearing, but the facts indicated by such inspection shall be disclosed at the public hearing and made a part of the record. All witnesses before the Board shall be placed under oath, and the opposing party may cross-examine them.

- 4. *Oaths*. The Chairman of the board of adjustment or any member temporarily acting as chairman may in his official capacity administer oaths to witnesses in any matter coming before the board.
- 5. Subpoena. The board of adjustment may subpoena witnesses and compel the production of evidence. If a person fails or refuses to obey a subpoena issued pursuant to this subsection, the board of adjustment may apply to the General Court of Justice for an order requiring that its order be obeyed, and the court shall have jurisdiction to issue these orders after notice to all proper parties. No testimony of any witnesses before the board of adjustment pursuant to a subpoena issued in exercise of the power conferred by this subsection may be used against the witness in the trial of any civil or criminal action other than a prosecution for false swearing committed on the examination. Any person who, while under oath during a proceeding before the board of adjustment, willfully swears falsely is guilty of a Class 1 misdemeanor.
- 6. Rehearings. An application for a rehearing may be made in the same manner as an application for an original hearing. Evidence in support of the application shall initially be limited to what is necessary to enable the Board to determine whether there has been a substantial change in the facts, evidence, or conditions in the case. The Board shall deny the application for rehearing if, from the record, it finds that there has been no substantial change in facts, evidence or conditions. If the Board finds that a change has occurred, it shall thereupon treat the request in the same manner as any other application.

### D. Decisions

- 1. Time. Decisions by the Board shall be made not later than 45 days from the time of the hearing.
- 2. Form. The Board's final decision shall be shown in the record of the case as entered in the Board's minutes and signed by the secretary and the chairman on approval of the minutes by the Board. Such record shall show the reasons for the determinations, with a summary of the evidence introduced and the findings of fact made by the Board. When a variance is granted, the record shall state in detail any exceptional difficulty or unnecessary hardship upon which the appeal was based and which the Board finds to exist. The decision may reverse or affirm, wholly or partly, or modify the order, requirement, decision, or determination appealed from. When a conditional use permit is granted, the record shall state in detail any facts that support findings required to be made before such permit is issued. The record shall state in detail what, if any, conditions and safeguards the Board imposes in connection with granting of a variance or a conditional use permit. A separate record of the decision in each case shall be prepared, filed in the Planning Department, and furnished to the parties as specified in Subsection 5.

# ZBA-01-09: Parker Appeal

**Application Package Contents** 

- Item 6A: Appeal Form, Etc.
- Item 6B: Excerpt of Rowan County Zoning Ordinance Section 21-277(d)
- Item 6C: Correspondence from Attorney Christy Wilhelm of Hartsell &Williams dated March 4, 2009 regarding zoning permit application for Richard Parker
- Item 6D: Correspondence from Codes Enforcement Manager Thomas O'Kelly to Mr. Parker concerning building permit application submittal



Rowan County Planning
Department
402 North Main Street
Salisbury, NC 28144
Phone (704) 216-8588
Fax (704) 638-3130
Web http://www.co.rowan.nc.us

Case # 2	BA OI-	-09	
Date Filed	4-9-0	9	
Received By	FG		
Amount Paid	200.	00	
	se Only	CKS.	
		24474	L
		2447	5

# APPEAL FROM DECISION OF THE ORDINANCE ENFORCEMENT OFFICER, ZONING ADMINISTRATOR OR SUBDIVISION ADMINISTRATOR

OWNERSHIP INFORMATION:	
Name: Richard L. Parker and Dorcas Parker	
Signature:	
Home Address: 155 Parkers Loop, Mt. Ulla, NC 28125	
Contact Information:	
APPLICANT/AGENT INFORMATION: Name: Richard L. Parker and Dorcas Parker  Signature: Ach I Cl. Mtorrey Le Applicates  Address: Same as Above	
•	<b></b>
Contact Information: c/o Andrew T. Cornelius, Hartsell & Williams, P. 7 71 McCachern Blvd., SE, Concord, NC 28025	<u> </u>
Date Filed4/9/09, within thirty (30) days of the Notice of Violation or verbal statement to cease or desist alleged illegal activity. YesX No	
TO THE ROWAN COUNTY ZONING BOARD OF ADJUSTMENT: Andrew T. Cornelius,  I attorney for Applicant , hereby appeal to the Zoning Board of Adjustment to reverse the decision of the Ordinance Enforcement Officer, Zoning Administrator or Subdivision Administrator as stated in:	f
Letter from Ed Muire dated March 13, 2009 (attached)	

(Attach copies of Notice of Violation, or state decision being appealed)

STATE WHAT FACTS OR EVIDENCE YOU ARE PREPARED TO PROVE TO THE ZONING BOARD OF ADJUSTMENT THAT SHOULD LEAD THE BOARD TO CONCLUDE THAT THE DECISION OF THE ZONING ADMINISTRATOR IS ERRONEOUS:

This project is exempted from the conditional use permitting process
pursuant to Section 21-277(d) of the Rowan County ordinance, and the
use of the tower will provide the needs of western Rowan County for
emergency communications services and license requirements of the FCC.
I certify that all the information presented by me in this application is accurate to the best of my knowledge information and belief.
of my knowledge information and benef.
11111
- Adrif Gle 4/9/09
Signature ' Date
OFFICIAL USE ONLY
OFFICIAL USE ONLY  1. Further information Needed:
1. Further information Needed: N/A
<ol> <li>Further information Needed: N/A</li> <li>Scheduled for Board of Adjustment consideration: Date: 5:19.09Time: 7.00P:-</li> </ol>
<ol> <li>Further information Needed: N/A</li> <li>Scheduled for Board of Adjustment consideration: Date: 5:19.09Time: 7.00P:-</li> </ol>
<ol> <li>Further information Needed: N/A</li> <li>Scheduled for Board of Adjustment consideration: Date: 5:19.09Time: 7.00P:-</li> </ol>
<ol> <li>Further information Needed: N/A</li> <li>Scheduled for Board of Adjustment consideration: Date: 5:19.09Time: 7:00P:- Place: 130 W. Tinnes Street: Salishwy</li> <li>Signature of coordinator: H. Hand it 1.</li> </ol>
1. Further information Needed: N/A  2. Scheduled for Board of Adjustment consideration: Date: 5: 19.09 Time: 7.00 P:- Place: 130 W. Tinnes Street Salishwy  3. Signature of coordinator: PROCESS RECORD  1. Meeting Date: 5: 19.09 2. Dates Advertised: 1st 5.08.092nd 5-15.09
<ol> <li>Further information Needed: N/A</li> <li>Scheduled for Board of Adjustment consideration: Date: 5:19.09Time: 7:00P:- Place: 130 W. Tinnes Street: Salishwy</li> <li>Signature of coordinator: H. Hand it 1.</li> </ol>



# Rowan County Planning and Development Department

402 North Main Street • Salisbury, N.C. 28144-4341

Building Inspections: 704-216-8619

Planning: 704-216-8588

Fax: 704-638-3130

March 13, 2009

Certified Mail: Return Receipt Requested and 1st Class Mail

Ms. Christy E. Wilhelm Hartsell & Williams, PA 71 McCachern Boulevard SE Concord, NC 28205

Re: Zoning Permit Application for Richard and Dorcas Parker

Ms. Wilhelm:

I have received a copy of your March 4<sup>th</sup> letter detailing Richard and Dorcas Parker's intent to obtain a zoning permit for construction of a radio broadcast tower on their property at 155 Parkers Loop, Mt. Ulla, NC (Tax Parcel 565-004). Your letter states your position that the construction and use of the radio broadcast tower is exempt from the Rowan County conditional use permitting process by Section 21-277(d) of the Rowan County Code of Ordinances because you contend that the tower will have an antenna for public safety use.

As Planning Director for Rowan County, I am responsible for interpretation and enforcement of the zoning and land use provisions in the Rowan County Code of Ordinances. After review of the Parker's January 29, 2009 building permit application in conjunction with your March 4<sup>th</sup> letter, I have determined that construction and use of the radio broadcast tower and antenna is not exempt from the County's conditional use permitting procedures as established by Chapter 21, Article III. My determination is based upon the following:

Pursuant to Section 21-113, radio broadcast towers are permitted as a conditional use in Rural Agricultural (RA) zoning subject to approval by the Rowan County Board of Commissioners. The Code of Ordinances distinguishes between construction and use of a broadcast tower and a communications tower. By your own admission in your March 4<sup>th</sup> letter, the Parker's application is for construction and use of a radio broadcast tower, not a communications tower. The exception on which you rely, Section 21-277(d), exempts antennas for "private use or for use by 'police protection' or 'fire protection'" from the conditional use requirements for a communications tower only. Therefore,

contrary to your position, the exception set forth in Section 21-277(d) is inapplicable and does not extend to a radio broadcast tower or any public safety antenna attached thereto.

Additionally, even if the exemption in Section 21-277(d) did apply to placement of an antenna "for police, fire and first responder communication systems for the County and local emergency personnel" on Mr. and Mrs. Parker's broadcast tower, this exemption would not apply to construction and use of the tower. The definition of antenna, as established by Section 21-4, clearly states "an antenna does not include the tower or other supporting structure to which it is attached." Section 277(d) exempts only the "antennae." Therefore, even if Section 21-277(d) did apply, it would not serve to exempt construction and use of the tower from the conditional use permitting process.

Mr. and Mrs. Parker must obtain a conditional use permit from Rowan County prior to construction and use of the radio broadcast tower and antenna. This ensures, among other things, that the impact of the tower on public health, safety and welfare is considered.

Should you disagree with this determination you may appeal this citation to the Rowan County Zoning Board of Adjustment. Any appeal must be filed within thirty (30) days from the date of this letter.

Respectfully,

Ed Muire, AICP, CFM Planning Director

20 H/-

# HARTSELL & WILLIAMS, P.A. CONCORD, NORTH CAROLINA 28026

CHECK DATE DESCRIPTION INVOICE # AMOUNT DEDUCTION **NET AMOUNT** 1939 Rowan County Planning & Development 04/09/09 Appeal - Davidson County Broadcasting 21299.000 100.00 100.00

CHECK DATE 04/09/09 CONTROL NUMBER 24475

TOTALS Gross:

100.00 Ded:

0.00 Net:

100.00

24475

HARTSELL & WILLIAMS, P.A. P.O. BOX 368 CONCORD, NORTH CAROLINA 28026



66-73/531

DATE

CHECK

**AMOUNT** 

04/09/09

24475 \*\*\*\*\$100.00

PAY

- \*\* ONE HUNDRED & 00/100 DOLLARS

TO THE ORDER

OF

Rowan County Planning & Development

HARTSELL & WILLIAMS, P.A. FIRM ACCOUNT

Appeal-Davidson County Broadcasting 21299.000 "O24475" 1:0531007371: 7470813648"

HARTSELL & WILLIAMS, MA. CONCORD, NORTH CAROLINA 28026

CHECK DATE DESCRIPTION AMOUNT DEDUCTION NET AMOUNT INVOICE # Appeal - Davidson County Broadcasting 21299.000 CHECK DATE CONTROL NUMBER TOTALS Gross: 0.00 Net: 04/09/09 24474 Ded: 24474 HARTSELL & WILLIAMS, P.A. P.O. BOX 368 FIFTH THIRD BANK CONCORD, NORTH CAROLINA 28026 66-73/531 DATE CHECK **AMOUNT** 04/09/09 24474 \*\*\*\*\$100.00 PAY 00/100 DOLLARS

TO THE ORDER

Rowan County Planning & Development

al-Davidson County Bradcasting

HARTSELL & WILLIAMS, P.A.

TERMINE AND TRANSPORTER OF THE ACT OF SERVICES

"O 24474" ::O 53100 ? 3 ? :: 74 ? O & 1 3 6 4 & "

# Excerpted from Chapter 21 of the Rowan County Code of Ordinances

Sec. 21-277. Exceptions and modifications.

- (a) Minor structures and improvements. Except where otherwise expressly addressed, the following minor, accessory structures and improvements on individual lots or parcels are not intended to be regulated by this chapter:
  - (1) Flagpoles and mailboxes;
  - (2) Landscaping features such as fences, trees and shrubs, terraces, gazebos, and similar items;
  - (3) Piers, wharves, and bulkheads;
  - (4) Recreational improvements such as swing sets and playgrounds;
  - (5) Wells and pumphouses.
- (b) *Utilities*. Except where otherwise expressly addressed, the following utility structures and facilities are not intended to be regulated by this chapter:
  - (1) Utility lines, pipes, cables, and associated minor equipment and structures, including transformers, pumping stations, "signal boosters", and maintenance buildings;
  - (2) Electronics cabinets for telephone switching and similar devises used by public service providers;
  - (3) Water towers or tanks;
  - (4) Water systems or sewage disposal systems as an exclusive accessory use for a development project.
- (c) Exceptions to front setback requirements for dwellings. Setback requirements for dwellings may be modified when the setbacks of contiguous existing buildings are less than required. These decreased setbacks are determined by computing the average setback on adjacent lots one hundred (100) feet on either side of the lot of the proposed dwelling. The modified setback may be equivalent to the average setback or ten (10) feet from the rights-of-way line, whichever is greater.
- (d) Antennae for public safety use. Antennae for private use or for use by "police protection" or "fire protection" are exempt from the conditional use requirements for communication towers prescribed in article III, requirements.

(Ord. of 1-19-98, § XII; Ord. of 2-1-99(1))

# HARTSELL & WILLIAMS, F

ITEM #6C

ATTORNEYS AT LAW

THOMAS M. GRADY
FLETCHER L. HARTSELL, JR.
SAMUEL F. DAVIS, JR.
K. TODD PHILLIPS
J. MERRITT WHITE, III
H. JAY WHITE, SR.

JOHN R. BOGER, JR. ( OF COUNSEL) 71 MCCACHERN BOULEVARD, S.E.
POST OFFICE BOX 368 (28026)
CONCORD, NORTH CAROLINA 28025
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DAVID C. WILLIAMS

MICHAEL R. BURGNER

CHRISTY E. WILHELM

ANDREW T. CORNELIUS

LAURA M. BAKER

JOSH J. COSTNER

MARIANA C. GODWIN

ESTABLISHED 1896

LUTHER T. HARTSELL (1870-1961) LUTHER T. HARTSELL JR. (1902-1961) JOHN HUGH WILLIAMS (1913-1995)

March 4, 2009

Writer's email: cwilhelm@hwpalaw.com

Ed Muire, Director Rowan County Planning Department 402 North Main Street Salisbury, NC 28144

Re: Zoning Permit Application; Richard L. and Dorcas Parker

Dear Mr. Muire:

Please be advised that this firm represents the applicants for a building and zoning permit on the property located at 155 Parkers Loop in Mount Ulla. The applicants have filed a building permit with Rowan County and seek a zoning permit for the same property. The parcel is Tax Parcel Map 565, Parcel 4, which was transferred to its current owners by deed filed with the Rowan County Register of Deeds in Book 904, Page 30 of the Rowan County Registry. This property was transferred again to create a tenancy by the entireties by deed filed with the Rowan County Register of Deeds in Book 1081, Page 385 of the Rowan County Registry. This parcel bears identification number 565 004.

This parcel is currently zoned Rural Agricultural (RA). The applicants wish to construct a radio broadcast tower on this parcel, which shall have attached equipment used for police, fire, and first responder communications systems for the County and local emergency personnel. In addition to the tower itself, a small accessory building at the base of the tower will be constructed for the purpose of housing necessary electronic and electrical equipment. Radio broadcast towers (#4833) are permitted in RA zoning districts as a conditional use per the Table of Uses established per § 21-113 of the Rowan County zoning ordinance. However, this project is exempted from the conditional use permitting process according to the exception listed in § 21-277(d) of the Rowan County ordinance, which states as follows:

(d) Antennae for public safety use. Antennae for private use or for use by "police protection" or "fire protection" are exempt from the conditional use requirements for communication towers prescribed in Article III requirements.

In the Table of Uses, it is clear that structures related to police or fire protection are permitted by right in the RA zoning district. Applicants wish to donate approximately 200 feet of broadcasting space on their radio communication tower for use by Rowan County in order to implement better communications systems capability for western Rowan County. Not only is use of this tower consistent with Rowan County's need for additional emergency communications equipment in western Rowan County, this land use is consistent with the Federal Communications Commission's manual for all broadcasters, which states that:

In exchange for obtaining a valuable license to operate a broadcast station using the public airwaves, each radio and television licensee is required by law to operate its station in the "public interest, convenience, and necessity." This means that it must air programming that is responsive to the needs and problems of the local community of license.

In addition to a general statement in its manual, the FCC also requires all licensees to comply with the Emergency Alert System. This is a national public warning system operated in conjunction with the Federal Emergency Management Agency (FEMA) and the National Weather Service (NWS) to alert the public to national emergency or imminent dangerous weather conditions. Thus, in its responsibilities as a licensee, any tower owner is required to provide public service to Rowan County as a whole. The use of the proposed tower is consistent with the zoning requirements of Rowan County, the needs of western Rowan County for emergency communications services and the license requirements of the Federal Communications Commission. As such, the applicants' request for a zoning permit should be granted.

As always, please do not hesitate to contact me with any questions, concerns or comments regarding this or any other matter.

Very truly yours.

HARTSELL & WILLIAMS. P.A.

Chusty E. Withith

Christy E. Wilhelm

CEW:mbg

cc: Lowell Homburger

Richard and Dorcas Parker



# **Rowan County Planning and Development Department**

402 North Main Street • Salisbury, N.C. 28144-4341

Building Inspections: 704-216-8619 Planning: 704-216-8588 Fax: 704-638-3130

February 6, 2009

Mr. Richard Parker 155 Parker's Loop Mt. Ulla, NC 28125

RE: Building Permit Application

Mr. Parker:

Your application submitted to the Rowan County Manager's Office via Mr. Lowell Homburger of Abernat, Roxben and Boggs was forwarded to the Codes Enforcement Office for processing and permitting. Unfortunately, your application has been denied for several reasons:

- 1. Engineered plans in compliance with the attached County policy and NC Building Code provisions did not accompany the application.
- 2. Plan review fee and building permit fee(s) did not accompany the application.
- 3. A zoning permit was not included with the application. Section 7-120(b) of the Rowan County Code requires that a zoning permit be issued prior to issuance of a building permit.

The building permit application and related material are enclosed and may be used for your resubmittal of a revised application. For future reference, building permit submittals should be made to the Rowan Codes Enforcement Office and zoning inquiries made to the Rowan County Planning Office; both are located on the second floor of the Rowan County Offices located at 402 N. Main Street in Salisbury, NC.

Comments or questions related to the building permit process may be directed to my office at 704-216-8619.

Respectfully,

Thomas O'Kelly

Codes Enforcement Manager



# Commercial Plan Review Requirements

### **Rowan County Codes Enforcement**

402 North Main Street • Salisbury, N.C. 28144-4314 Phone: 704-216-8619 Fax: 704-638-3130

All commercial projects must furnish two [2] complete sets of plans that satisfy the plan requirements listed below. For a project to be reviewed, all plan requirement material must be submitted at the same time. Otherwise, the submittals will be viewed as incomplete and will be returned to the applicant or destroyed. Rowan County is not a repository for plan sets awaiting a complete submittal.

Plans	Requirements					
	2 complete sets of pl	lans [Minimum	18"x 24"	Plan Sheets	and Legibly	scaled]

- □ Completed Appendix "B"
- □ Site Plans
- ☐ Architectural Plans
- □ Structural Plans
- □ Electrical Plans
- Mechanical Plans
- Plumbing Plans
- □ Compliance with Life Safety Guidelines
- □ Sealed by a North Carolina Design Professional unless one of the exceptions below is met: Please circle which exception may apply.
  - 1. Family Residence, up to eight units attached with grade level exit that is not part of or physically connected with any other buildings or residential units.
  - Farm Buildings.
  - 3. An Institutional or Commercial Building if it does not have a total value exceeding \$90,000.
  - 4. An Institutional or Commercial Building if the total building area does not exceed 2,500 square feet in gross floor area.
  - 5. Alterations, remodeling or renovation of an existing building or building site that is exempt under this section or alteration, remodeling, or renovation that doer not alter of effect the structural system of the building; change the building's access or exit pattern; or change the live or dead load on the building's structural system.
  - 6. The preparation and use of details and shop drawings, assembly or erection drawings, or graphic descriptions utilized to detail or illustrate a portion of the work required to construct the project in accordance with the pans and specifications prepared or to be prepared under the requirement or exemptions.
  - 7. Nothing shall prevent any individual for making plans or data for buildings for himself. Individual must own the property and building must be for his use.

This document must be completed & submitted along with the plans for the proposed project & the plan review procedures document.

Applicant Signature	
= :	

# 2006 APPENDIX B BUILDING CODE SUMMARY FOR ALL COMMERCIAL PROJECTS

# (EXCEPT 1 AND 2-FAMILY DWELLINGS AND TOWNHOUSES)

(Reproduce the following data on the building plans sheet 1 or 2)

Name of Project:					
A				Zip Code	
,				Zip Gode	
Proposed Use:	1 A 4	Phone # (		E-Mail	_
	a Agent:			State	
Owned By:		☐ City/County	Private		
Code Enforcemen	it Jurisdiction:	City	County	LJ State	
LEAD DESIGN	PROFESSION.	AL:			_
	FIRM	NAME	LICENSE #	TELEPHONE # E-MAIL	
Architectural					
Civil				<u></u>	—
Electrical					—
Fire Alarm Plumbing					_
Mechanical					
Structural					
	·5' High				
Other					
	OF NC CODE I	OR: New Construction		Upfit	
EXISTING:	OF NC CODE I	OR: New Construction Re	epair	Upfit  CURRENT USE	
EXISTING: FOR EXAMPLE OF EXAMPLE	OF NC CODE I	OR: New Construction Rooriginal USE	epair	CURRENT USE IV-A V-B	
EXISTING: FOR EXAMPLE OF EXAMPLE	OF NC CODE I Reconstruction  O  TA pe:	OR: New Construction Reconstruction	RENOVATED    III-A   III-B   Iyi-B	CURRENT USE IV-A V-B	
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			ALLOWA	BLE AREA			
Haza Insti	Business ardous tutional	Assembly  Educational H-1 Detonate J-1 I-2 I-3 Condition Resider  Moderate scellaneous	e	A-2	Combust	Low 1-4 Health 🔲	
Secondary O	ccupancy:						
Special Uses:		☐ 403 ☐ 404 ☐ 415 ☐ 416	417 6	106	408     409   420     421		
Special Provi	sions:	508.2	508.3	508.4 🔲 508	508.6	5 508.7	508.8
Mixed Occup	ancy:	□ No □	Yes Sep	aration:	Hr. Excepti	ion:	
_		Separation (302	2.1.1)				
		n is not exempt a		ated Use (see ex	ceptions).		
li c C S F o 	mitations for onstruction, s eparated Use or each story f each use div tual Area of t	ype of constructing each of the application determined, should be allowed by the	icable occupantiall apply to the below for are occupancy shalt wable floor are	cies to the entire entire entire building a calculations I be such that the	re building. The sum of the reshall not exceed ancy B	e most restricti atios of the actual 1.	ve type of
STORY NO.	DESCRIPTION AND USE	(A) BLDG AREA PER STORY (ACTUAL)	(B) TABLE 503 <sup>5</sup> AREA	(C) AREA FOR FRONTAGE INCREASE <sup>I</sup>	(D) AREA FOR SPRINKLER INCREASE <sup>2</sup>	(E) ALLOWABLE AREA OR UNLIMITED <sup>3</sup>	(F) MAXIMUM BUILDING AREA <sup>4</sup>
		_					
a. Perim b. Total c. Ratio d. W = 1 e. Perce The sprinkle a. Multi b. Single	teter which free Building Per (F/P) =	(F/P) dth of public was a increase $I_f = 1$ r Section 506.3 in $I_s = 200$ percent $I_s = 300$ percent under condition 507.9): Malls (40)	y or open space  y =	e having 20 fee (P) (W) 5] x W/30 =	(%) S, A-4 (507);		(F)

### ALLOWABLE HEIGHT

	ALLOWABLE (TABLE 503)	INCREASE FOR SPRINKLERS	SHOWN ON PLANS	CODE REFERENCE
Type of Construction	Туре		Туре	
Building Height in Feet	Feet	Feet = H + 20' =		
Building Height in Stories	Stories	Stories + 1 =	Stories	

# FIRE PROTECTION REQUIREMENTS

Life Safety Plan Sheet #, if Provided

BUILDING ELEMENT	FIRE		RATING	DETAIL#	DESIGN#	DESIGN# FOR	DESIGN#
	SEPARATION	REQ'D	PROVIDED	AND	FOR	RATED	FOR
	DISTANCE		(W/*	SHEET #	RATED	PENETRATION	RATED
	(FEET)	<u> </u>	REDUCTION)		ASSEMBLY		JOINTS
Structural Frame,							
including columns, girders,							
trusses							
Bearing Walls							
Exterior							
North							
East							
West							
South							
Interior							
Nonbearing Walls and							
Partitions							
Exterior walls						· · · · · · ·	
North							
East							
West							
South							
Interior walls and partitions							
Floor Construction							
Including supporting beams	1						
and joists							
Roof Construction							
Including supporting beams			i				
and joists		ì			į		
Shaft Enclosures - Exit							
Shaft Enclosures - Other							
Shart Enclosures Cure			`\				
Corridor Separation							
Occupancy Separation							
Party/Fire Wall Separation							
Smoke Barrier Separation					1-7		
Tenant Separation							
Incidental Use Separation							
meidentai Ose separation	1						

<sup>\*</sup> Indicate section number permitting reduction

### LIFE SAFETY SYSTEM REQUIREMENTS

Emergency Lighting:	☐ No	☐ Yes
Exit Signs:	☐ No	☐ Yes
Fire Alarm:	☐ No	Yes
Smoke Detection Systems:	☐ No	Yes
Panic Hardware:	☐ No	Yes

### **EXIT REQUIREMENTS**

### NUMBER AND ARRANGEMENT OF EXITS

FLOOR, ROOM OR SPACE DESIGNATION	MINIMUM <sup>2</sup> NUMBER OF EXITS				ARRANGEME EGRESS <sup>1,3</sup> (SE	NT MEANS OF CTION 1014.2)
	REQUIRED	SHOWN ON PLANS	ALLOWABLE TRAVEL DISTANCE (TABLE 1015.1)	ACTUAL TRAVEL DISTANCE SHOWN ON PLANS	REQUIRED DISTANCE BETWEEN EXIT DOORS	ACTUAL DISTANCE SHOWN ON PLANS

Corridor dead ends (Section 1016.3)
Single exits (Table 1018.2)

#### **EXIT WIDTH**

USE GROUP	(a)  AREA <sup>1</sup> sq. ft.	(b)  AREA  PER  OCCUPANT			(c)		EXIT WIDT	H (in) <sup>2,3,4,5,6</sup>	
OR SPACE DESCRIPTION			CALCULATED OCCUPANT LOAD	EGRESS WIDTH PER OCCUPANT (TABLE 1005.1)		REQUIRED WIDTH (SECTION 1005.1) (a÷b) x c		ACTUAL WIDTH SHOWN ON PLANS	
1003.2.2	1003.2.2.2)		STAIR	LEVEL	STAIR	LEVEL	STAIR	LEVEL	
<del></del>									

See Table 1004.1.2 to determine whether net or gross area is applicable.

See definition "Area, Gross" and "Area, Net" (Section 1002)

See Section 1004.5 for converging exits.

<sup>&</sup>lt;sup>5</sup> Common Path of Travel (Section 1013.3)

<sup>&</sup>lt;sup>2</sup> Minimum stairway width (Section 1005.1); min. corridor width (Section 1016.2); min. door width (Section 1018.1)

<sup>&</sup>lt;sup>3</sup> Minimum width of exit passageway (Section 1020.2)

The loss of one means of egress shall not reduce the available capacity to less than 50 percent of the total required (Section

<sup>&</sup>lt;sup>6</sup> Assembly occupancies (Section 1024)

### STRUCTURAL DESIGN

DESIGN LOADS:								
Importan	ce Factors	Snow	$(I_s)$		_			
Live Load	ls:	Roof Mezza Floor	nine _		_ psf			
Snow Loa	d:		psf					
Wind Loa	d:	Evnogura	atenary		$\frac{\text{mph } (A)}{\overline{S})}  Vx$		Vy =	
SEISMIC DESIGN Compliance with Se					□ No			
SEISMIC DESIGN				$\Box$ C	□ <b>D</b>			
Provide the following Seismic U		Design Para	meters:					
Basic stru  Seismic ba Analysis F Architectu  LATERAL DESIG	ctural syst  Bearin  Build:  Momo ase shear  Procedure aral, Mech  CAPACIT! (provide cove Bearing	em (check ong Wall ing Frame ent Frame $V_{X} = \underline{\hspace{1cm}}$ anical, Com  ROL:  IES:  py of test re capacity	Simple port)	Oual w/Sp Oual w/In Oual w/In Inverted F Vy = ified anchored	S <sub>1_</sub> Presumpt  ecial Moment termediate R/0 endulum Equivalor Wir ps	t Frame C or Special ent Lateral F adsf	Steel	Modal
USE	WATER	PLUMI	BING FIX		REQUIREMI	ENTS SHOWERS	DRINKI	NG FOUNTAINS
USE	MALE	FEMALE .	OMM	MALE	FEMALE	TUBS	REGULAR	ACCESSIBLE
EXISTING								
NEW REQUIRED				+				1
REQUIRED	LL						1,	
			ACCES	SIBLE P	ARKING			
THE STATE OF THE S		# OF ACCESSIBLE SPACES PROVIDED			TOTAL #			
		ED	D PROVIDED				CES WITH 8' ACCESSIBLE PROVIDED	
<b> </b>	<del></del>				. CONSOTTONO	7,000		
TOTAL								

SPECIAL APPROVALS					
Special approval: (Local Jurisdiction, Department of Insurance, OSC, DPI, DFS, ICC, etc., describe below)					
DATED ON OUR MANAGEN					
ENERGY SUMMARY  ENERGY PEOUPEMENTS:					
ENERGY REQUIREMENTS: The following data shall be considered minimum and any special attribute required to meet the energy code shall also be provided. Each Designer shall furnish the required portions of the project information for the plan data sheet If energy cost budget method, state the annual energy cost budget vs allowable annual energy cost budget.					
THERMAL ENVELOPE					
Method of Compliance:					
Prescriptive Performance Energy Cost Budget					
Roof/ceiling Assembly (each assembly)					
Description of assembly					
U-Value of total assembly					
R-Value of insulation					
Skylights in each assembly					
U-Value of skylight					
total square footage of skylights in each assembly					
Exterior Walls (each assembly)					
Description of assembly					
U-Value of total assembly					
R-Value of insulation					
Openings (windows or doors with glazing)					
U-Value of assembly					
shading coefficient					
projection factor low e required, if applicable					
Door R-Values					
Walls adjacent to unconditioned space (each assembly)					
Description of assembly					
U-Value of total assembly					
R-Value of insulation					
Openings (windows or doors with glazing)					
U-Value of assembly					
Low e required, if applicable  Door R-Values					
DOOLE LANCE					
Walls below grade (each assembly)					
Description of assembly					

U-Value of total assembly R-Value of insulation

### Floors over unconditioned space (each assembly)

Description of assembly U-Value of total assembly R-Value of insulation

### Floors slab on grade

Description of assembly U-Value of total assembly R-Value of insulation Horizontal/vertical requirement slab heated

### **ELECTRICAL SUMMARY**

### ELECT

TRICAL SYSTE	M AND EQUIPMENT				
Method of Con Prescriptive	pliance:	Energy Cost Budget			
Lighting sched	ıle				
numbe ballast numbe total w total in	pe required in fixture of lamps in fixture type used in the fixture of ballasts in fixture attage per fixture erior wattage specified vs allowerior wattage sp				
Equipment schedules with motors (not used for mechanical systems)					
number	/ <b>*</b>				

### MECHANICAL SUMMARY

# MECHANICAL SYSTEMS, SERVICE SYSTEMS AND EQUIPMENT

Method of Complian	ive Energy Cost Budget
Climate Zone	
Thermal Zone	
winter dry by summer dry	
Interior design cond	itions
winter dry by summer dry	

relative humidity

### **Building heating load**

### Building cooling load

### **Mechanical Spacing Conditioning System**

Unitary

description of unit
heating efficiency
cooling efficiency
heat output of unit

cooling output of unit

Boiler

total boiler output. If oversized, state reason.

Chiller

total chiller capacity. If oversized, state reason.

### List equipment efficiencies

### Equipment schedules with motors (mechanical systems)

motor horsepower number of phases minimum efficiency motor type # of poles

#### TAX ASSESSOR (Rm. 201) MUST SIGN ROWAN COUNTY NORTH CAROLINA Before Permit is Issued BUILDING PERMIT APPLICATION Permit No. Map/Parcel #\_ CHECK ONE: ☐ COMMERCIAL ☐ RESIDENTIAL Application Date: \_\_\_01/29/08'09 Enter Name of Owner: Richard L. Parker and Dorcas Parker NC 28125 Mt. Ulla Owner's Address: 155 Parkers Loop Zω NC 28125 Mt. Ulla Parkers Loop Job Site Address: 155 Directions to Job Site: (from 402 N Main St, Salisbury) Travel South on Main Street approximately 1.5 miles. Turn Right on Highway 150. Turn Right on Sherrill's Ford Road, and continue for 14 miles. Turn Left on Parkers Loop. ..... Type of Construction COMMERCIAL Miscellaneous Fees Renovation New Construction (Includes: repair, alteration, relocation of building) No. of Fireplaces Number of Bedrooms Sign (up to 300 sq ft) (In new building or additions) Description Sign (over 300 sq ft) First Floor Sq Ft Second Floor Sq Ft Piers/Decks Sq Ft Basement Sq Ft Change of Occupancy Garage Sq Ft Pool Sa Ft Carport Sq Ft Pool Est. Value Porch/ Deck Sq Ft Total Effected Area: 158.666 acres Other: Radio Tower Work Description: (Required) Construction of a 1200' broadcast tower and 192 sq.ft. access building for public and private use Total Attached Sq Ft to be built: 192 sq ft **Building Permit Fee \$** Trube bung -----Power Company Duke Power ELETRICAL PERMIT Check One: Residential Commercial Phase from 0 Electrical Change of Service: Amperage from \_\_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ to Phase: Single Phase 3 Do you need Builder's Service? Yes No Voltage \_\_\_ New Electrical Service: Amperage \_ Voltage Swimming Pool LCD Conditional Power Amperage Check if Required: Work Description: (Required) To be determined at a later date Builder's Service Permit No. \_\_\_\_\_ Eld Electrical Permit No. **Electrical Permit Fee \$** Mark **Number** of Each Fixture/Connection: PLUMBING PERMIT Floor Drains Water/Sewer Connections 0 Sinks Commodes Water/Sewer Service 0 Washing Machines SPA's 0 Lavatories Dishwashers Water Heater - Elec **Bidets** Bathtubs Urinals Water Heater - Gas 0 Showers 0 Disposals Work Description: (Required) To be determined at a later date Plumbing Permit No. \_\_\_\_\_ Plumbing Permit Fee \$\_ Gas Company \_

Mechanical Permit No. \_\_\_\_\_ Mechanical Permit Fee \$\_\_\_\_\_

Space Heater or Gas Furnace:

**Total Permit Fees** 

Air Tons

Other: \_\_\_

BTU's

Heating Unit, Air Conditioning, Split Unit No. of Units \_\_\_\_\_ Heating Unit, Air Conditioning, Heating Pump Package

No. of Units \_\_\_\_\_ Heating Unit, Air Conditioning, Gas Pac Work Description: (Required) To be determined at a later date

MECHANICAL PERMIT



# ROWAN COUNTY NORTH CAROLINA BUILDING PERMIT APPLICATION SIGNATURE PAGE

General Contractor or Homeo	wner Acting as their	Own Contractor Signature:					
The undersigned, agrees to comply with all applicable laws pertinent to the permit, and understand that this permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit pursuant to North Carolina General Statutes 143-137, 153-A-362, 160A-422.  Print Name: Richard Lee Parker Signature: Name of the permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit pursuant to North Carolina General Statutes 143-137, 153-A-362, 160A-422.  Print Name: Richard Lee Parker Signature: Name of the permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit pursuant to North Carolina General Statutes 143-137, 153-A-362, 160A-422.  Print Name: Richard Lee Parker Signature: Name of the permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit pursuant to North Carolina General Statutes 143-137, 153-A-362, 160A-422.  Print Name: Richard Lee Parker Signature: Name of the permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit is valid only for the use specified above. Any deviation or misrepresentation shall result in the revocation of this permit is valid only for the use specified above. Any deviation of the permit is valid only for the use specified above. Any deviation of the use specified above. Any deviation of the use specified above. The use of the use specified above. The use of the use of the use of the							
General Contractor Information:  Company Name: To be determined Company Address:							
		Phone No					
License No.:	Date	Filolic No.					
Sub Contractor and/or Single Trade Signatures:  State of North Carolina: County of Rowan: Affidavit: I, being first duty sworn do hereby dispose and say: I am the holder of a North Carolina Contractor's License in the trade shown below. I do hereby further depose and say: I am the contractor of record of the work described on this application. Therefore, I hereby make application for a permit, inspection of work and agree to comply with all applicable laws regulating the work.							
Flactrical Contractor's Signature		License No					
Print Company Name	Address:	Phone No					
Email Address:							
Plumbing Contractor's Signature		License No					
		Phone No					
Email Address:							
Mechanical Contractor's Signature		License No					
		Phone No					
Email Address:							
Notice for Requesting Permit By Fax or Faxing in Signatures:							
For ALL faxes please list a contact	phone number:	and contact name:					
Should the Inspections Department have questions, this phone number will be used to contact you.  After being called with the information above, the Contact must respond within 24 hours or the permit will not be issued and/or signature request will be discarded.							
If Faxing in Signatures Only							
Please send Signature Page ONLY and List the Permit Numbers here:							
☐ Contractor's Informa ☐ Complete directions ☐ All work to be done in	pplication and remention and License Number afrom Main St, Salisbury ares not fully explained (Esp.	mber PERMIT WILL NOT BE ISSUED IF: are not legible e not given (PLEASE, no Map Quest) ecially Electrical and Mechanical Work) type of mech. unit, tons, BTU's, etc)					

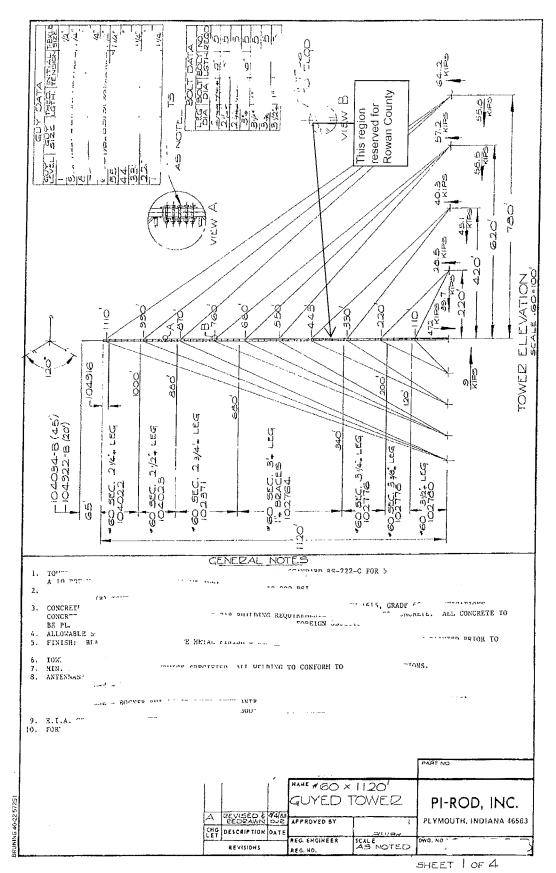


### OWNER ACTING AS THEIR OWN CONTRACTOR

N.C. General Statutes 87-1 states that a person constructing or altering a building on land owned

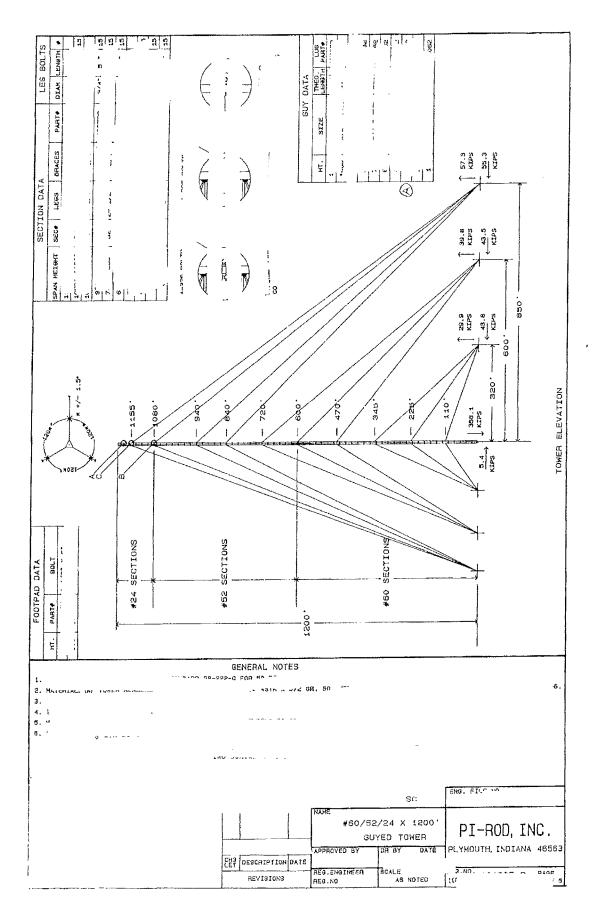
by that person, may act as his or her own contractor provided that the building is intended solely for occupancy by that person and his family NCGS 87-1 further states that if the building is not occupied solely by such person and his family for at least 12 months following completion, it shall be presumed that the person did not intend the building solely for occupancy by that person and his family-I have read the above statement and understand that this building solely for use by me and my family. Street address of building to be permitted

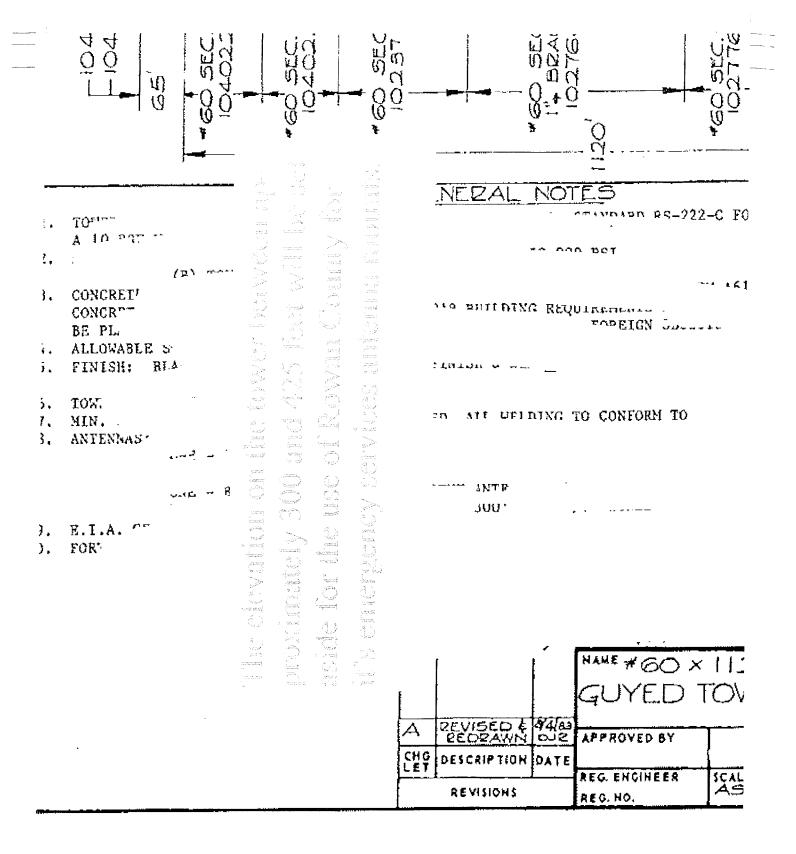
Permit number and date



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BUILDING\_EXIERIOR
BUFF

COZARK
COREY
COTHER

SALISBURY MEDIA, LLC.

JOB NO.

OPOI-17

SITE NAME

MT. ULLA TOWNSHIP. ROWAN COUNTY, NC

SIZE

12'W OD X 16'L OD X 9'H ID

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GENERAL NOTES

## ELECTRICAL NOTES

1. ALL WIRING SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRIC CODE (NEPAZOO,

2. ALL ELECTRICAL MATERIALS SHALL BE U.L. LISTED AND CLASSIFIED AS SUITABLE FOR THE PURPOSE SPECIFIED.

3. ALL WIRING SHALL BE SURFACE MOUNTED IN A RACEWAY OR EMT CONDUIT USING APPROYED CONNECTORS, COUPLINGS, AND CLAMPS, ALL CONDUIT SHALL BE ANCHORED IN PLACE AT APPROXIMATELY EVERY 4 FT.

4. ALL WIRING SHALL BE A SOLID CONDUCTOR, THHN OR THWN COPPER, NO SMALLER THAN A #12. 5. ALL WIRING SHALL BE CONTINUOUS.

5. ALL WIRING SHALL BE STEAMOED.

7. ALL WIRING SHALL BE TESTED AND INSPECTED PRIOR TO SHIPMENT.

8. GREEN GROUND CONDUCTORS SHALL BE RUN TO ALL OF THE BUILDINGS A/C POWERED DEVICES. CONDUIT SHALL NOT BE USED AS THE SOLE SOURCE OF GROUND.

9. ALL ALARM DEVICES WIRING SHALL BE RUN IN 115 OWN CONDUIT TO THE ALARM CABINET.

10. GROUNDING MUST MEET R-56 GROUNDING REQUIREMENTS.

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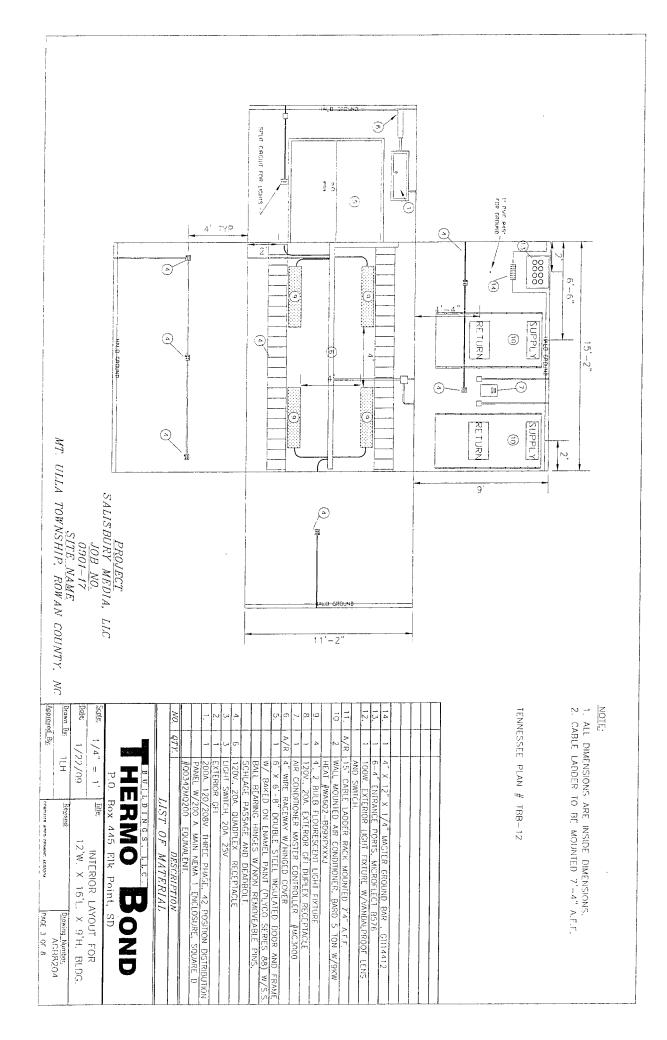
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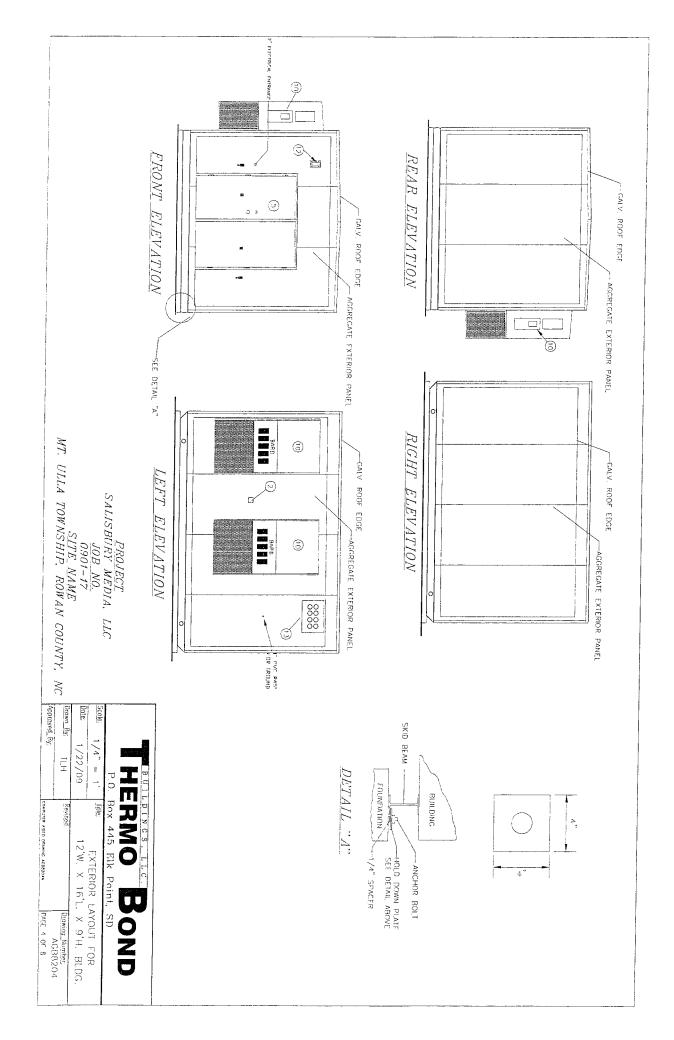
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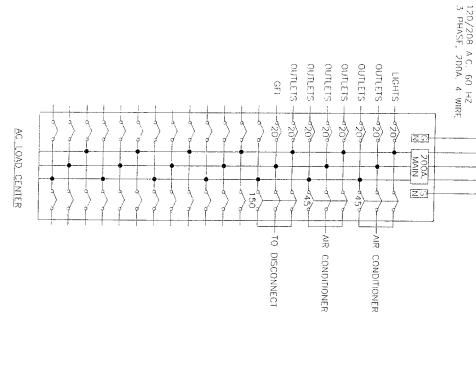
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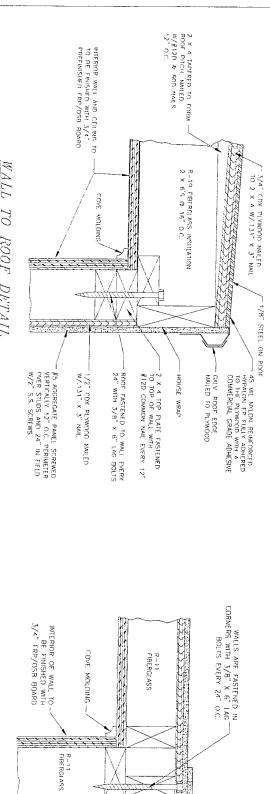




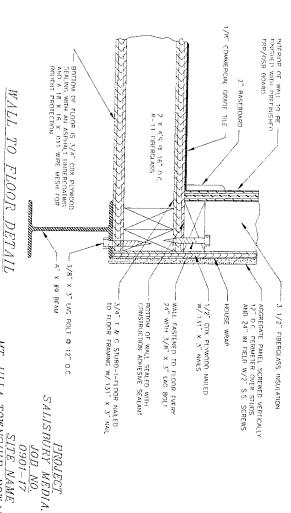
PROJECT
SALISBURY MEDIA, LLC

JOB NO.
0901-17
SITE NAME
MT. ULLA TOWNSHIP, ROWAN COUNTY, NC

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# WALL TO ROOF DETAIL



# WALL CORNER DETAIL

-1/2" CDX PLYWOOD NAUED WITH .131" X 3" NAILS

HOUSE WRAP

AGGPEGATE CORNER PIECE FASTEMED W/#10 X 2 1/2" S.S. SCREWS 12" O.C.

AGGREGATE PANEL SCREWED VERTICALLY 12" O.C. PERIMETER OVER STUDS AND 24" IN FIELD W/2" S.S. SCREWS

- 1. ALL PLYWOOD SHALL BE NAILED EVERY 6" AROUND PERIMETER AND EVERY 12" IN FIELD.
- 2. HOUSE WRAP TO BE INSTALLED 1/8" BELOW SHITETING AND EXTEND TO TOP OF TOP PLATE. ALL SEAMS TO BE LAPPED 6" AND TAPED W/SEAM TAPE.

  3. ALL SCREW HOLES THROUGH PANELS FILLED WITH POLYURETHANE CAULK PRIOR TO SCREW BEING INSTALLED.
- 4. ALL STRUCTURAL LUMBER SHALL BE SPF #1 OR #2

### NC Drown By: Scale: 1/22/09 NONE Ξ IMRMO Box 445 Revised i e BUILDING CONSTRUCTION Elk Point DETAILS AGB8204

MT. ULLA TOWNSHIP, ROWAN COUNTY,

Approved\_By:

COMMITTER AND BOWNING ANDROOMS

PAGE 6 OF B

